

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
Video Conference  
August 18, 2020 – 5:00 p.m.**

**I. Call to Order – 6:00 p.m.**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2020
- B. Notice filed with the Burlington County Times on July 1, 2020

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

|         |                        |
|---------|------------------------|
| Present | Mr. Jack Fairchild     |
| Present | Mrs. Dria Law          |
| Present | Mrs. Katherine Mullin  |
| Present | Ms. Lauren Romano      |
| Present | Dr. Mark Snyder        |
| Present | Mr. Mark Villanueva    |
| Present | Mr. David A. Weinstein |

|         |                                 |
|---------|---------------------------------|
| Present | Mrs. Caryn Shaw, Vice President |
| Present | Dr. Sandra Alberti, President   |

|         |   |
|---------|---|
| Present | Mr. John Comegno, Esq., Solicitor                           |
| Present | Dr. Scott McCartney, Superintendent                         |
| Present | Mr. James M. Heiser, Business Administrator/Board Secretary |
| Present | Ms. Carole Butler, Director of Curriculum and Instruction   |
| Present | Dr. David Tate, Director of Special Education               |
| Present | Mrs. Debora Belfield, Director of Personnel                 |
| Present | Mr. Jeffrey Arey, Director of Instructional Technology      |

**V. Executive Session**

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
  - a. Personnel

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Mrs. Law                      Second: Mr. Fairchild                      Vote: Unanimous

**VI. Return to Public**

Moved by: Mr. Snyder                      Second: Mr. Villanueva                      Vote: Unanimous

**VII. Adjournment**

Moved by: Mr. Snyder                      Second: Mr. Villanueva                      Vote: Unanimous

Respectfully submitted,

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James M. Heiser, CPA  
Board Secretary

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
MINUTES  
Video Conference  
August 18, 2020 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2020
- B. Notice filed with the Burlington County Times on July 1, 2020

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Present Mr. Jack Fairchild  
Present Mrs. Dria Law  
Present Mrs. Katherine Mullin  
Present Ms. Lauren Romano  
Present Dr. Mark Snyder  
Present Mr. Mark Villanueva  
Present Mr. David A. Weinstein

Present Mrs. Caryn Shaw, Vice President  
Present Dr. Sandra Alberti, President

Present Mr. John Comegno, Esq., Solicitor  
Present Dr. Scott McCartney, Superintendent  
Present Mr. James M. Heiser, Business Administrator/Board Secretary  
Present Ms. Carole Butler, Director of Curriculum and Instruction  
Present Dr. David Tate, Director of Special Education  
Present Mrs. Debora Belfield, Director of Personnel  
Present Mr. Jeffrey Arey, Director of Instructional Technology

**V. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #21-11:

June 16, 2020 Executive Session

June 16, 2020 Regular Meeting

Moved by: Ms. Romano

Second: Mrs. Shaw

Vote: 9 - 0

**B. Communications - none**

### C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
  - COVID-19 Update

Dr. McCartney welcomed attendees and board members to the meeting. Dr. McCartney thanked the Board, Administration, Faculty and Community for their contributions to the re-entry plans. Dr. McCartney updated the community on modifications to the re-entry plan which included changing the schedule to an early dismissal, modifying the food service plan, additional safety adjustments, virtual learning instructions, etc.

Dr. McCartney presented changes to the original PowerPoint to the Board and the community. School Principals presented changes at their building levels.

Mrs. Law asked for clarification on the extra help period at WAMS and the High School. Mr. Seibel explained that it would always be a remote scenario and teachers and staff would log back on for it after lunch.

Mrs. Law asked if there have been clarifications for students with resource supports for next school year. Dr. Tate explained that it is still being discussed and that each issue is being reviewed individually.

Mark Villanueva asked why the Kindergarten was going to be changed to a cohort model. Mr. Carter and Ms. Hackl explained that it increases face-to-face instructional time and keeps schedules consistent for families.

Mrs. Shaw thanked the Administration and Faculty for the tremendous amount of work.

### D. Student Board Representatives

### E. Board Committee Reports – Questions and Comments

- a. **Curriculum** – Ms. Romano updated the Board that updates have been given to the curriculum committee on an ongoing basis. Ms. Butler provided the Board with those updates.
- b. **Finance and Operations** – Mr. Weinstein updated the Board on an August 3<sup>rd</sup> meeting to update the budget for State Aid losses and the re-entry plan operational issues.
- c. **Policy** – Mrs. Mullin updated the Board on policy committee discussions around the policies on the agenda tonight. Mrs. Mullin explained that the appendices will need to be updated for the second reading due to changes in the re-entry plan.
- d. **Communications** – Mrs. Law updated the Board on the July communications survey which included over 600 respondents. Overall comments were positive. Responses were mixed toward the frequency of updates. The survey has helped to guide future communications. A community forum is also being discussed around racial equities and inclusion.
- e. Ms. Romano updated the Board that Dr. McCartney, Dr. Alberti, Mr. Heiser and herself met with a member from Assemblyman Kim’s office to discuss finance and operational issues that our District is experiencing.
- f. Dr. Alberti updated the public regarding discussion on creating a committee around racial inequities and inclusion.

## **F. Public Comment on Agenda Items**

- a. Melissa Burns of 8 Brooks Road acknowledged that many want to return to the buildings, but this plan is the safest plan based on current knowledge. We should provide our students the best possible remote model.
- b. Ed Burns of 8 Brooks Road commented on the need to look at the re-entry plan through a few different lenses. Financially this does not make sense. The costs around medical leaves of absence is going to be a major challenge.
- c. Elizabeth Pollard of 64 Brooks Road commented that the high school schedule transition time has been reduced which could present an issue with safety and operations.
- d. Tom Niedbala of 758 Riverton Road commented that this is quite insane. I've talked to doctors and nurses, but this is a disease extremely rare in children. Numbers from our government do not support all of this.
- e. Dimitri Schneibert of 10 Windermere Road asked what is going to happen with athletics and after school activities. It is incumbent upon the Board to provide the best option for in-person instructional hours.
- f. Doug Maute of 141 Pleasant Valley Avenue commented that this plan is asking hardworking, tax-paying parents to give a lot. Was any consideration given to teachers amending contract to address lunch? Mr. Maute read a definition of policy.
- g. Victoria Britton of 235 South Church Street commented that her daughter is a special education student. I am concerned that I am not afforded an opportunity for services if she chooses full remote. Dr. Tate explained that much of the plan is individualized and that we will be carrying out the plan in the IEP.

## **VI. Reports to the Board**

### **A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – May, 2020 – Exhibit #21-12
2. **Cafeteria Report** – May and June, 2020 - Exhibit #21-13
3. **Treasurer's Report** – February and March, 2020 – Exhibit #21-14

### **Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

### **4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of June, 2020 and revised transfers for the month of February, 2020, attached as Exhibit #21-15.

## 5. Approval of Bills

I recommend approval of the bills, in the amount of \$11,944,843.35 attached as Exhibit #21-16.

### Approval of Items 1 – 4:

Moved by: Dr. Snyder                      Second: Mr. Fairchild                      Vote: 9 - 0

### Approval of Item 5:

Moved by: Dr. Snyder                      Second: Mr. Fairchild                      Vote: 8 – 0, Abstain – 1  
Abstain: Mr. Weinstein

## VII. Recommendations of the Superintendent

### A. Policies and Procedures

#### 1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading:

- Policy 1648                      Restart and Recovery Plan
- Policy 1648.02                      Remote Learning Options for Families
- Policy 1649                      Federal Families First Coronavirus (Covid-19) Response Act

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #21-17.

#### 2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulation be entered on second reading:

- Policy 1581                      Domestic Violence
- Regulation 1581                      Domestic Violence
- Policy 2422                      Health and Physical Education

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulation listed above as Exhibit #21-18.

Moved by: Mr. Weinstein                      Second: Dr. Snyder                      Vote: 9 - 0

Mrs. Mullin explained that the appendices to Policy 1648 will be revised for second reading and removed for first reading.

Dr. Weinstein accepted the amendment. Dr. Snyder accepted the modified motion.

## **B. Educational Program**

### **1. Special Education Out-of-District Placements 2020-21**

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #21-19 for the 2020-21 school year at the locations indicated at the approved tuition rates with transportation provided.

### **2. Bayada Home Health Care, Inc. Nursing Services 2020-2021**

Bayada Home Health Care, Inc. nursing services are required for a student with special needs on the bus.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for a special needs student as Exhibit #21-20 for the 2020-2021 school year.

### **3. 2020-21 Special Olympics Play Unified Grant Application**

MOTION:

I recommend the Board approve submission of the Special Olympics Play Unified grant application for the 2020-21 school year in the amount of \$21,091, as per the attached Exhibit #21-21.

#### **Approval of Items 1 – 2:**

Moved by: Mrs. Shaw

Second: Mrs. Law

Vote: 8 – 0, Abstain – 1  
Abstention: Mr. Weinstein

#### **Approval of Items 3:**

Moved by: Mrs. Shaw

Second: Mrs. Law

Vote: 9 - 0

## **C. Finance and Business**

### **1. Donations**

MOTION:

I recommend the Board accept the following donations:

- \$900 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

**2. Non-Resident Tuition Students**

A resolution is requested approving acceptance of non-resident tuition students for the 2020-2021 school year.

MOTION:

I recommend that the Board approve the 2020-2021 non-resident tuition students as listed in Exhibit #21-22.

**3. Alternate Toilet Facilities**

MOTION:

A resolution is requested approving alternate toilet facilities at Roberts Elementary School and South Valley Elementary School, as per the attached Exhibit #21-23.

**4. Joint Transportation Agreement**

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportation services coordinated with Winslow Board of Education for two (2) homeless students.

MOTION:

I recommend that the Board approve the Winslow Board of Education Joint Transportation Agreement for 2019-20, as listed in Exhibit #21-24.

**5. 2020-21 Transportation Contract Renewals**

MOTION:

I recommend the Board approve the Transportation Contract Renewals as follows:

| <b>RENEWALS AT CPI RATE 1.7%:</b> |          |          |              |
|-----------------------------------|----------|----------|--------------|
| M29                               | GST      | \$323.40 | \$58,858.80  |
| M35                               | GST      | \$323.40 | \$58,858.80  |
| M30                               | Hillmans | \$287.19 | \$52,268.58  |
| M31                               | Hillmans | \$287.19 | \$52,268.58  |
| M32                               | Holcomb  | \$318.81 | \$58,023.42  |
| M21                               | Safety   | \$297.27 | \$54,103.14  |
| M22                               | Safety   | \$297.27 | \$54,103.14  |
| M23                               | Safety   | \$297.27 | \$54,103.14  |
| VR15                              | Safety   | \$138.02 | \$25,119.64  |
|                                   |          |          | \$467,707.24 |

**6. Acknowledgement of Hazardous/No Cross Roads**

MOTION:

I recommend the Board acknowledge the Transportation Department’s list of Hazardous or “No Cross” roads, attached as Exhibit #21-25.

## 7. Resolution for Participation in Joint Services Agreement

### MOTION:

I recommend that the Board approve a resolution authorizing Moorestown Township Board of Education to enter into a Joint Services Agreement with Central Jersey Program for Recruitment of Diverse Educators ("CJ PRIDE"), attached as Exhibit #21-26.

### Approval of Items 1 – 7:

Moved by: Ms. Romano      Second: Mr. Weinstein      Vote: 9 - 0

### D. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2020-2021 school year.

#### 1. Appointments

##### Administrative Staff

No actions recommended at this time.

##### Professional Staff

- a. Nicole Kitts, as a Long Term Substitute Special Education Teacher at the George Baker Elementary School. Ms. Kitts has a BA from West Chester University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective on September 1, 2020 through June 30, 2021 (temporary leave replacement).
- b. Carla Migliazzo-Hasegawa, as a Long Term Substitute Kindergarten Teacher at the South Valley Elementary School. Ms. Migliazzo-Hasegawa has a MA from Rockhurst University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective on September 1, 2020 through December 23, 2020 (temporary leave replacement).
- c. Shannon Gallagher, as a Long Term Substitute School Psychologist at the High School. Ms. Gallagher has a MA from Rowan University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective on or about October 5, 2020 through April 9, 2021 (temporary leave replacement).
- d. Justin Meyers, as a Special Education Teacher at the High School. Mr. Meyers has a MA from Holy Family University. He has been placed on Column MA+30, Step 6 of the Teacher Salary Guide at a salary of \$62,187.00 prorated, effective on or about October 5, 2020 through June 30, 2021.
- e. Margaret Nissen, as a Special Education Teacher at the High School. Ms. Nissen has a MA from Rutgers University. She has been placed on Column MA, Step 2 of the Teacher Salary Guide at a salary of \$54,020.00 prorated, effective on or about December 1, 2020 through June 30, 2021.

## **Support Staff**

- a. Tammy Phillips, as a Paraprofessional at the High School. Ms. Phillips has been placed on Column Para AA/BS, Step 10 of the 2020-2021 Paraprofessional Salary Guide at an hourly rate of \$21.88 (6.75 hours per day) for an annual salary of \$27,470.34 prorated, effective on September 1, 2020 through June 30, 2021.
- b. Henry Swain, as a Paraprofessional at the High School. Mr. Swain has been placed on Column Para AA/BS, Step 6 of the 2020-2021 Paraprofessional Salary Guide at an hourly rate of \$15.03 (6.75 hours per day) for an annual salary of \$18,870.17 prorated, effective on September 1, 2020 through June 30, 2021.

## **2. Leave of Absence and Extensions**

### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Barbara Amon, a Kindergarten Teacher at the South Valley Elementary School, a paid Medical Leave of Absence September 1, 2020 through January 3, 2021.
- b. Christine Schultz, a 2<sup>nd</sup> Grade Teacher at the South Valley Elementary School, a paid Medical Leave of Absence September 1, 2020 through December 31, 2020.
- c. Colleen Heon, a 4<sup>th</sup> Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence September 1, 2020 through October 21, 2020; unpaid Family Medical Leave of Absence October 22, 2020 through January 1, 2021.
- d. Emily Petrillo, a Special Education Teacher at the Upper Elementary School, an unpaid Family Medical Leave of Absence September 1, 2020 through October 19, 2020.

### **Support Staff**

No actions recommended at this time.

## **3. Change of Position/FTE**

### **Administrative Staff**

No actions recommended at this time.

### **Professional Staff**

- a. Katherine Humes, a Special Education Preschool Teacher at the Mary Roberts Elementary School from .5FTE (\$25,500.00) to 1FTE (\$51,000.00) effective September 1, 2020 through June 30, 2021.

- b. Janey Kang, from a Preschool Special Education Teacher at the Mary Roberts Elementary School to a Special Education Teacher at the George Baker Elementary School, effective on September 1, 2020 through June 30, 2021.

**Support Staff**

- a. Michelle Hamilton, a Paraprofessional at the Upper Elementary School from a .6FTE to a 1FTE, Column Para AA/BS, Step 3 at an hourly rate of \$14.73 for an annual salary of \$18,493.52 prorated, effective on September 1, 2020 through June 30, 2021.

**4. Retirements**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Mindy Goldberg, a Special Education Teacher at the High School, after 18 years of service to the District, effective November 30, 2020.
- b. Zoe Morrow, an Art Teacher at the High School, after 22 years of service to the District, effective August 31, 2020.

**Support Staff**

No actions recommended at this time.

**5. Resignations**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

No actions recommended at this time.

**Support Staff**

- a. Lisandra Echevarria, a Bus Driver for the Transportation, effective August 5, 2020.

**6. Substitutes - Exhibit #21-27**

**7. Movement on the Salary Guide - Exhibit #21-28**

**Approval of Items 1 – 7:**

Moved by: Mr. Weinstein

Second: Mr. Fairchild

Roll Call Vote: 9 - 0

## **VIII. Informational Only**

### **A. Old Business**

- a. Isn't there usually enrollment information? Dr. McCartney explained that it would be shared with board members when available.

### **B. New Business**

- a. Dr. Alberti asked the Board to reach out to her and let her know their thoughts on returning to in-person meetings. Mr. Weinstein explained that he believes the right thing to do is to return to in-person. Mr. Villanueva agreed, but would like to see virtual maintained as well. Ms. Romano explained that her concerns would be around the technical issues involved with returning and doing a virtual meeting, but doesn't think it is urgent to spend resources toward that.

### **C. Public Comments**

- a. Cheryl Makopoulos of 5 Walnut Court commented she feels as though it is irresponsible that our kids are only in school for two and a half days a week with the same curriculum.
- b. Lisa Walko of 6 Robin Road commented that she really likes the remote option for Board meetings. By having the Board in their own homes, it is saving money.
- c. Edward Wright, HS STEM Teacher wanted to recognize his robotics team for producing 6,600 face shields for nursing homes, fire departments, police departments, etc. Currently they are making masks for staff. Dr. Alberti thanked them for their contributions.
- d. Ashley Martin of 48 Brooks Road commented that she missed the Kindergarten plan. She is concerned regarding the switch for rising Kindergarten students.
- e. Nicole Anstey of 122 Somers Court commented she has a Kindergarten student and feel as though they should be in class five days a week.
- f. Allison Euker of 20 E. Maple Avenue commented that the current proposal does not meet social, emotional and educational requirements.
- g. Cortney Johnson of 29 Brooks Road commented she has never been more embarrassed with this plan. She pulled her children to attend private school.
- h. Tara Pal of 248 N. Riding Drive asked if there a place on the website where she can find a breakdown of student selections (remote vs. in-person).
- i. Nicola Hampton of 725 N. Stanwick Road said thank you for the amount of work that is being put into this. She agrees with the parents concerned about switching to a half day model.
- j. Jill Melton, WAMS School Psychologist commented she is not in agreement with the Kindergarten schedule. Five half days makes more sense.
- k. Tinamarie Nicolo of 105 Muirfield Court commented that students are not at the forefront of the plan. She thinks the plan is a disaster.
- l. Jared Speicher of 9 Palmer Drive agrees with all comments on Kindergarten. The logic doesn't seem to be consistent.
- m. Colin DiPasquale of 568 Bartram Road thanked the Board and faculty for hard work. He would suggest lunch outside and lunch in classrooms to increase instructional time.
- n. John Makopoulos of 5 Walnut Court commented he has seen the second wave of COVID in younger kids. Eventually we are all going to get this and it will be a mild case.
- o. Lisa Trapani, MEA President, thanked Dr. Alberti. She also thanked the staff for their efforts during spring pandemic teaching. Staff showed flexibility and resilience, and continue to show commitment to excellence in the district. The

plan is well thought out with safety and education as the priority. Staff must return safely and we are still in the midst of a pandemic. Ms. Trapani read a quote for all to consider.

**IX. Adjournment**

Moved by: Dr. Snyder

Second: Mrs. Law

Vote: 9 – 0

Respectfully submitted,

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James M. Heiser, CPA  
Board Secretary